

**AMBULANCE PROCUREMENT SUB GROUP
MINUTES
4TH MARCH 2008 – 13.00
RED ROOM – ILFORD AMBULANCE STATION**

Present :

Chris Vale	Head of Operational Support
David Selwood	Corporate Logistics Manager
Jane Worthington	Clinical Adviser
Nick Pope	Fleet Manager
Ian Lee	Staff side Representative
Andy Street	Safety and Risk
Gary Ralph	Education and Development
Dave Smith	Staff side Representative

Apologies : John Selby
Eddie Brand
Pete Hannell

ITEM		ACTION
1.	<p>Minutes of Previous meeting Minutes of the previous meeting held on 12th February 2008 we agreed as a true record. Except “Crash Helmets” should be changed to “Safety Helmets”.</p>	
2.	<p>Matters Arising</p> <p>a. Mercedes Sprinter Demonstration NP has organised for a new MacNeillie demonstration vehicle to be available for inspection.</p> <p>b. Staff side Questionnaire A questionnaire will be sent out to all staff asking for suggestions on improvements to the specification. IL stated that turnaround for completed questionnaires should take about a month. CV to compile questionnaire</p> <p>c. Updated Specification An updated diagram of the current ambulance specification was distributed, along with a detailed list of equipment and various bag storage.</p>	CV
3.	<p>Mercedes Demonstrator Appraisal The following points were noted for consideration:-</p> <p>a. Cab/Saloon Area</p> <ul style="list-style-type: none"> • Over cab locker – non slide surface on floor and net required 	

<p>b.</p>	<ul style="list-style-type: none"> • Bulkhead door must have handles both sides • Roof sky light to be single use emergency hatch accessible from exterior & interior, semi-opaque finish • Waste bin hatches to be slow “auto” close • Oxygen cylinder storage (2 x CD size) in n/s equipment (scoop stretcher) locker with access from patient saloon and exterior • Piped Oxygen system to have cylinder change over valve • No need for 12v 30Amp outlets • Investigate alternative sliding locker door catches to be non-protruding type • Need for pull out table (with restraints for transfer equipment) at stretcher patient foot end with 240v power supply available in o/s rear locker • Look at space to accommodate mechanised stair climber, could be rear n/s seat • Accommodate MDT screen in dash with swivel capability to be viewed from crew seat (priority) and drivers position (secondary) • In cab over head stowage to have nets • Entertainment radio to be relocated in roof centre console <p>Tail Lift</p> <ul style="list-style-type: none"> • Tail-lift – investigate alternative tail-lift suppliers in market place, <ul style="list-style-type: none"> ○ Issues over reliability on product demonstrated ○ Don't need Bariatric capability ○ Check trolley head end stop for different stretcher models ○ Rear roll stop to be mechanical and/or automatic ○ Must operate same as current tail-lift ○ On loading stretcher need automatic rear roll stop ○ Tail-lift needs further development to be acceptable for LAS use ○ Difficult to engage manual pump handle for emergency use 	
<p>4.</p>	<p>Mercedes Demonstrator – Station and Hospital Assessments</p> <p>There is a slight height and length difference which will have an impact on certain stations and hospitals. CV to contact ADO's for them to nominate a dedicated</p>	

	driver from their area to take a demonstration vehicle to each station and hospital in their area. Training to prepare a bulletin promoting awareness of the new size vehicles.	
5.	Chassis Specification – Tender Procedure Chassis should be ordered as they are the same torque and spec as current Mercedes.	
6.	Saloon Specification – Tender Procedure As soon new specification has been approved Tenders should be prepared.	
7.	Review of Equipment Storage Bags It was decided to carry this item over to the next meeting. CV suggested that the committee look at contents for all Equipment Storage bags (including the Primary Response bag). JW to contact FM for the definitive list of contents. VDI Policy will need to be reviewed as bag contents are covered in this.	JW
8.	Any Other Business AED's are in the process of being trialled. 12 Leads and Trolley Beds are in the process of being tendered. All these to be brought up at the VEWG meeting on Thursday 6 th March.	
9.	Date of Next Meeting Wednesday 2nd April 2008 – 11.00 – 14.00 Conference Room – Ilford	